

<b>Date(s)</b>	<b>Consultee(s)</b>	<b>Communication Route</b>	<b>Details</b>
Ongoing from January 2013	Welford Parishioners	Welforward Website (www.welforward.org.uk)	Updated regularly. Survey results and raw survey response data posted to the website for parishioner review.
Ongoing from January 2013	Welford Parishioners	Welforward Email Address (info@welforward.org.uk)	Emails
Ongoing from January 2013	Welford Parishioners	Welforward Dedicated Mobile Phone	Phone calls
23 <sup>rd</sup> March – 30 <sup>th</sup> April 2013	All individuals entitled to vote in the NPO referendum (parishioners aged 18 or over)	Paper Survey	Two surveys delivered to every household in the Parish. Response by prepaid envelope through Stratford upon Avon FREEPOST or if residents concerned over independence direct to Warwick Networks. 206 Responses received. Response rate with the online survey not directly calculated
23 <sup>rd</sup> March – 30 <sup>th</sup> April 2013	All individuals entitled to vote in the NPO referendum (parishioners aged 18 or over)	Online Survey	124 Responses received through the online survey using the SurveyMonkey website built and run by Warwick Networks. De-duplicated where possible with paper versions.
23 <sup>rd</sup> March – 30 <sup>th</sup> April 2013	Any business operating in the Parish	Online Survey	12 Responses received out of the 58 businesses surveyed within the Parish giving a 20% response rate. Surveys hand delivered or posted to the head office where appropriate.
14 <sup>th</sup> April 2013	Welford Parishioners	Face to Face Meeting 1	Specific event to provide forum for issues and questions on the survey to be addressed encouraging a high response level. 12 Parishioners attended
25 <sup>th</sup> April 2013	Welford Parishioners	Face to Face Meeting 2	Annual Parish Meeting was turned into an event for parishioners to come and talk about the NP and other activities in the village. Attendance was 65
April 2013	Welford Memorial Hall	Letters Exchanged	Memorial Hall Committee was concerned by the survey suggesting the option of “replacing” the Memorial Hall and formally wrote to the NP complaining. Letters were exchanged and have been published and the matter is now closed.
30 <sup>th</sup> May – 17 <sup>th</sup> June 2013	Welford and Weston Local History Society	Email exchange with Chair of the Society	Feedback on the Historic Environment Assessment commissioned by SDC with respect to Welford.
August 2013	Parishioners	Laminate document in local pubs and the Memorial Hall	Laminated copies of the Survey Statistical Results for parishioners who do not have internet capability.

Quarterly (Feb 2013, Jul 2013)	Parish Council	Quarterly update from Chair of NP to the Parish Council	Verbal update to the Parish Council backed up by written summary sent to the Clerk to the Parish Council.
Regular updates  2013: Feb, Apr, May, Aug, Sep  2014: Apr, Dec	All Parishioners who purchase the magazine	Parish Magazine update	Briefing on current status and call to action when appropriate. Circulation for the Parish magazine within Welford is 482, representing 88% of the households in the parish.
Monthly	SDC Planning Team (Fiona Blundell, Simon Purfield)	One page progress update emailed to Fiona	Summary of previous months progress on the NP including requests for assistance.
17 <sup>th</sup> September 2013	SDC Planning Team (Fiona Blundell, Paul Harris)	Meeting at Elizabeth House	First Liaison meeting SDC: Fiona Blundell, Paul Harris WNP: VL, JR, BC, PW Established a willingness from both parties to support each other's programmes
1 <sup>st</sup> December 2013	Welford Parishioners	Face to Face Meeting 3	Specific event to provide a briefing to members of the parish on the current status of the Neighbourhood Plan and to gauge feedback on the Vision, Objectives and Policy Areas.
6 <sup>th</sup> April 2014	Welford Parishioners	Face to Face Meeting 4	Specific event to provide a briefing to members of the parish on the current status of the Neighbourhood Plan and to specifically ask for their endorsement or otherwise of the 43 draft policies which have been distilled through NP team workshops in Q1. A total of 59 response forms were received back from parishioners.
1 <sup>st</sup> May 2014	Welford Parishioners		Annual Parish Meeting was turned into an event for parishioners to come and talk about the NP and other activities in the village. Attendance was 60.
3 <sup>rd</sup> June 2014	Matthew Neal, Neighbourhood Planning Officer, SDC	Meeting to build working relationship with Matthew as he now leads for the District Council	
7 <sup>th</sup> July 2014	Welford Parish Council, Matthew Neal (Neighbourhood Planning Officer, SDC), Robert Keith (consultant), Diocese of Gloucester Environment Agency	Draft 10 circulated for selective feedback	

	(informally only)		
22 <sup>nd</sup> July 2014	Welford Parish Council	Meeting	Ran through draft 10 of the NP with the Parish Council and recorded their comments, suggested updates and concerns.
Sep – Nov 2014	Parish Council	Meeting	Update briefings
October 2014	Matthew Neal (Neighbourhood Planning Officer, SDC)	Draft 11 and Draft 12 versions circulated for comment.	Draft11 final version on the 6 <sup>th</sup> October 2014 was submitted as part of the evidence base sent to the Planning Inspector for the “Gladman” Public Enquiry.
10 <sup>th</sup> Dec 2014 to 31 <sup>st</sup> Jan 2015	See Appendix G	<i>Full draft document or 8 page concise summary.</i>	Formal 6 week consultation with residents of the Neighbourhood Area and all interested parties.